

Central Professional Improvement Committee
Report of Meeting of 10th November, 2016

Erratum - Contingency fund

Please note that the contingency fund will be distributed as it was voted at the last AGM :
60% will stay at the CPIC
40% will be distributed back to the schools/centres according to their FTE.
September minutes were reported inversely. We apologize for the confusion.

DPIC Plans

The DPIC plans should be received before November 30th. Please send it as soon as possible. The funds will be distributed to the schools after the CPIC has received the schools/centres plans. We are still waiting on two schools to send in their end-of-year report.

Points discussed:

- A teacher does not need to work at a 100% contract to be funded for CPIC. The DPIC approves a teacher to attend a conference if the funds are available and then follow normal procedure.
- A teacher on a sabbatical shall not get CPIC funding. However, the teacher replacing them can have the opportunity to use the funding, following proper protocol.
- A centre may decide to vote in a hourly paid teacher as their chair person. The DPIC votes on who the chairperson will be for their centre.
- It is important to indicate the registration fee for a PDA on the CPIC form. When it is time for reimbursement, teachers should also include their receipt from the PDA registration, confirming that it has been paid. CPIC will not fund demands that only mention travelling expenses.
- Teachers should not use their sick days to attend a conference. The full cost of substitution should be covered by the DPIC.

Review of requests

16 PDA were presented; 11 were approved.
3 are pending the reception of registration information
2 are pending due to the fact that there was no signatures provided on the CPIC form.
21 credit courses intent were presented, all were approved.

Submitted by
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