

**Central Professional Improvement Committee**  
**Report to the AGM 31<sup>st</sup> May, 2017**

The committee is composed of :

Teachers: Jennifer Baltuonis, Marie-Pier Michaud (Chairperson), Arlene Tennant,  
Tammy Thomson  
LBPSB: Marilyn Aon, Sylvie Martin, Colleen Murphy, Marie Wahba  
Observers: Ann Granger, Erik Olsthoorn  
Secretary: Lily Sacco

The committee meets once a month to review teachers requests for professional development activities (PDA), network applications or credit courses requests. The committee reviews DPIC (schools and centres) plans, budgets and questions. The committee communicates with the local Chair person when a question arises from the review of the budget and plans.

This year, the committee discussed several topics such as; substitution cost for teachers while attending a conference, the use of sick days to attend professional development activities, the registration fees regarding PDA and many more.

In October, a workshop was offered to all DPIC Chair persons and Administration. This workshop was attended by 30 persons. The CPIC guidelines were presented during this workshop. Questions regarding the presentation or specifics situations were answered as well.

In the future, an invitation will be sent to all schools and centres administration to attend the workshop. Also, all the information provided at this workshop will be available online, on SSO, under the professional development icon.

The CPIC discussed at length the topic of New Teachers. Last year, a part of the budget was allocated for New Teachers to attend conferences. The CPIC established that for the purpose of this budget, new teachers were defined as first or second year teachers.

The CPIC decided this year to take upon the New Teacher Dossier for the next school year. The professional development of New Teachers will become a standing item at the CPIC committee meetings. PTU (Ann Granger) and Administration (Marie Wahba) are working together to offer to new teachers a calendar of activities and

professional development throughout the school year. Applications and funds distribution will be done from the CPIC table. Once again, CPIC is asking teachers to allocate some monies, \$20 000, from the contingency fund in order to administrate the New Teachers Dossier. The School Board is also financing this initiative. A calendar with all the events will be available at the beginning of the next school year. The CPIC believes that it is truly important to support and guide new teachers during their first years entering the profession.

The Central Professional Improvement Committee spending as of May 11, 2017 was as follows :

|   | <b>Budget</b> | <b>Actual</b> |
|---|---------------|---------------|
| Professional Development Activities (PDA) | \$ 98 664     | \$ 38 043     |
| Credit Courses                            | \$ 32 888     | \$ 7 588      |
| Networks                                  | \$ 7500       | \$ 7500       |

During the 2016-2017 school year:

- 160 teachers attended a PDA
- 3 new teachers used the New Teachers Fund to attend a PDA
- 95 teachers received Credit Courses Reimbursement

Any surplus from unspent funds will be carried over to the 2017-2018 school year as part of the contingency fund. Please note that numbers are current as of May 11th 2017.

It is important to thank Lily Sacco, the CPIC Secretary for all her hard work and her quick answers to teachers messages and questions. She truly cares to make sure everyone gets approved for their activities as keeps the committee on track with stellar committee records.

**BUDGET MOTION for AGM :**

For the 2017-2018 school year, \$ 20 000 will be transferred to the New Teachers Fund from the CPIC Contingency Fund.

Submitted by  
Marie-Pier Michaud