

Minutes of Delegates' Assembly No. 3**Tuesday, November 15, 2017, 4:30pm**

John Rennie High School Auditorium

1. **Opening Remarks:** Annie Sabourin called the meeting to order at 4:44pm. Heidi Yetman announced that James Montminy has resigned as General Chairperson because of family obligations. Noel Burke has been appointed Chair of the Board. PTU will be opening the constitution this year. Heidi has included the Robert's Rules of Order in everyone's package. Motions for *Partir Au Bon Pied* should be passed at the Governing Board level by November. The oversized class grievances for 2014-2015 and 2015-2016 have been dropped. PTU will be trying a new approach. The QPAT Convention will be held on November 23 and 24, 2017, at the Hyatt Regency. PTU will have a suite at the Hyatt Regency to welcome its members. Invitations will be sent out next week.

2. **Adoption of the Agenda:** Moved by Kathleen Gardner, seconded by Stacey Keating,

THAT the agenda be approved with the following additions:
- 6. New Business: a) Principals trying to influence grades
b) Motion from the floor
- 10. Varia
 - Indoor recess supervision
 - Vocational Education Resource Centre specialty qualifications **CARRIED**

3. **Approval of Minutes:** Moved by Vanessa Motter, seconded by Lauraine Cormier,

THAT the minutes of the meeting of October 15, 2017, be approved, with a change to the French translation. **CARRIED**

4. **Correspondence:** None

5. **Business Arising:**
a) **Local Negotiations:** Meetings have been scheduled for November 22, December 1 and December 4. The school board has 5 members on their negotiations team. The PTU team will consist of: Heidi Yetman, Pasquale Machado, Ann Granger, Marie-Pier Michaud and Roger Plourde. Delegates will be kept up to date with the progress that is made so that they may inform the teachers at their schools.

b) **Motion Tabled from October 15, 2017:** Withdrawn.

6. **New Business:**

a) Principals trying to influence grades: Principals have been asking teachers to change grades. Teachers need to contact Heidi if this happens. She has been directed by QPAT to inform the Ministry. A minimum mark can be decided locally. This is in every school's Standards and Procedures for Evaluation document.

b) Motion from the Floor:

BE IT MOVED THAT PTU create, disclose, implement and document **conflict assessment procedures** for all serious teacher claims raised to PTU executives/personnel, via phone, email, or in person.

Moved by Chris Diaz, seconded by Augusta Aalders.

After a lengthy discussion, Andrew Stepancic moved, and Michael Wadden seconded, to call to the previous question. **CARRIED**

There was a vote to the motion: 13 for, 11 against, 21 abstentions. **CARRIED**

7. **Staffing and Technical:**

a) Youth: Ann Granger presented her report.

- A memo was sent to teachers about multi-grade classes. On 30th November, there will be a workshop for new teachers on social media. This will be followed by the induction dinner. Only 7 teachers have registered so far. In the future, the program for new teachers may be extended to those who are in their first five years of teaching, instead of their first two.

- News in Elementary workloads: According to clause 8-6.06 in our local agreement, teachers cannot be asked to be present more than 15 minutes before their assigned workload or 10 minutes after their assigned workload at the end of the day. Schools who have mandatory cycle meetings at the end of the day need to show their principal clause 8-6.06, section B, c).

- There is a QPAT amendment for a very small adjustment of pay for substitutes. They will get this adjustment in retroactive pay.

b) Continuing Education: Pasquale Machado presented her report.

- On October 25, 94% of Adult sector teachers voted in favour of opening the local collective agreement for a modification. The school board has received our demand and we are awaiting a response. The recall-related errors raised at LRC have been corrected. Pasquale has received a document from the school board with the teachers status. The numbers for Regular, Part-time, Hourly, and Replacement teachers per centre will be reported once corrections to that document have been made.

8. **Finance and Budget:**
a) Revenues and Expenses: August 2016 - July 2017: Presented by Heidi Yetman. We have a slight surplus due to lower than expected Executive and staff expenses.
9. **Committee Reports:**
CPIC: September 14 and October 12 reports presented by Marie-Pier Michaud.
EPC: September 25 and October 24 reports presented by Annie Sabourin.

Health and Safety: Pasquale Machado presented her report. Those schools which have been tested for Air Quality should have had meetings about the results. Please report to Pasquale if this has happened in your school or centre. The document is kept in the Principal's office and may be consulted at any time; however, it cannot be removed or copied. It was suggested that a Google form be created for issues. You can look at your school budget if you are on School Council.

Commissioners: Heidi Yetman reported on the meeting of October 30, 2017. There are no Pearson Education Foundation grants for teachers this year. There is a \$5 million surplus from last year's school board budget; of this, \$3-4 million is in local schools.

SNPC: Heidi Yetman presented her report of the October 20, 2017, meeting.

SNAC: Arlene Tennant gave a report on the October 18, 2017, meeting.

10. **Varia:**
- Indoor Recess supervision: There is no set ratio. The principal should be asking the school board. This will be brought up at LRC and QPAT.
 - Vocational Education Resource Centre specialty qualifications: It was reported that there are discrepancies in qualifications required to obtain a provisional teaching accreditation in Vocational education. This is decided at the Ministry. PTU will look into this.

11. **Adjournment:** Moved by Marc Boucher,

THAT the meeting be adjourned.

CARRIED